



# NEWS



MARCO OFFICE SUPPLY, FURNITURE & PRINTING, INC.

## Follow-Up to "Preplanning"

Okay all you Marco Shoppers, calling all those persons who don't want to think about hurricane supplies!! Well the work has been done for you. That's right; we have prepared a hurricane shopping list and all you need to do is cherry pick your choice of items needed. We have six whole pages of options for you to choose:

- Water Proof storage containers for supplies
- Document File box for you to take along for any evacuation or shelter stay
- Batteries and flashlights
- COVID Supplies (sanitizers, soaps and masks)
- First Aid Supplies
- Liquid refreshments from Water to Gatorade
- Food from snacks to meal items such as oatmeal, soups and mac and cheese
- Paper products
- Baby wipes!! If you can't shower, baby wipes are essential for personal hygiene
- Back up plans for your computers

What are you waiting for, the hurricane cone to hover over Florida?? If you'd like the complete shopping list scanned over to your e-mail, call Marco Office Supply and ask for Invoice # 6060001. (the complete itemized list)

YOU SHOP AND WE'LL **ALWAYS** DELIVER!

## AT MOS, WE ARE ALL ABOUT THE BASS, NO TREBLE!!

That's right; it is all about solutions, not problems. Here is one to solve the usage of caution tape over hotel/motel doors to rooms.

Calling all hotel, motels & property management companies; we have signage that shows your rooms have been sanitized for the next user; a convenient door hanger that reads "This Room Has Been Sanitized". They are water proof, tear proof, durable and can be sanitized and re-used. Right now, they are on promotion: 25/pack for \$12.00 or 50/pack for \$20.00. Call for a sample or place your order: **239.775.7513**

## New Product Alert: **Mystified**

Selling like hotcakes at a Fireman's breakfast!! We are selling the AM-15 model. NO, it is not an airplane, it is an air assisted **Sanitizing** Misting Machine. It has a fifteen Gallon tank, 100 ft. discharge hose, on board air compressor and a hand mister. Let's face it, we are in for the long haul, so let's be prepared. Great for hallways, banquet areas, hotel rooms, classrooms, weight rooms, locker rooms, restrooms, transportation vehicles, supermarket carts, sports, recreation and entertainment venues, churches, bleachers... the list goes on. The cleaning is quick and your maintenance crews and janitorial services will be effective and efficient in their work to keep your facility safe. Machines have been ordered; however supply goes out the door quickly. Call to get on board or schedule a demonstration.

# DISASTER SUPPLY KIT CHECKLIST



**BOLDED ITEMS ARE AVAILABLE FOR PURCHASE AT MARCO OFFICE SUPPLY**

## General

- At least two weeks supply of medication, medical supplies used regularly and a list of allergies
- List of the style, serial number, and manufacturer information of required medical devices
- Flashlight  
*Do not use candles and be sure to have enough batteries*
- Radio  
*Battery operated or hand cranked radio, a NOAA weather radio*
- Cash  
*Banks and ATMs may not be available after a storm*

## Pet Care Items

- Pet food and water
- Proper identification
- Medical records/microchip info
- A carrier or cage
- Muzzle and leash
- Water and food bowls
- Medications
- Supplies for your service animal

## Clothing

- Include seasonal or rain gear and sturdy shoes or boots.

## Special Needs Items

- Be sure to include specialty items for infants, small children, the elderly, and those family members with a disability.

## First Aid

- First Aid Manual**
- Sterile adhesive bandages of different sizes**
- Sterile gauze pads**
- Hypoallergenic adhesive tape**
- Triangular bandages**
- Scissors**
- Tweezers**
- Sewing needle
- Moistened towelettes**
- Antiseptic**
- Thermometer**
- Tube of petroleum jelly**
- Safety pins
- Soap**
- Latex gloves
- Sunscreen**
- Aspirin or other pain reliever**
- Anti-diarrheal medicine**
- Antacid**
- Laxative
- Cotton balls**
- Q-tips**

## Food and Water

- Food**  
*Enough for at least seven (7) days, nonperishable packaged or canned food and beverages, snack foods, juices, baby food, and any special dietary items*
- Non-electric can opener
- Paper plates**
- Napkins**
- Plastic cups**
- Utensils**
- Water (1 gallon per person)**

## Important Documents

- Insurance cards
- Medical records
- Bank numbers
- Credit card numbers
- Copy of social security card
- Copies of birth and/or marriage certificates
- Other personal documents  
Set of car, house, and office keys
- Service animal I.D., veterinary records, and proof of ownership
- Information about where you receive medication, the name of the drug, and dosage
- Copy of will  
*\*Items should be kept in a water proof container*

## Vehicle

- Keep your motor vehicle tanks filled with gasoline

## Phone Numbers

- Maintain a list of important phone numbers including: county emergency management office, evacuation sites, doctors, banks, schools, veterinarian, a number for out of town contact, friends & family

## COVID-19 Supplies

- Face masks**
- Disinfectant wipes**
- Hand sanitizer**

**NAPLES**  
220 Industrial Boulevard  
www.MarcoOfficeSupply.com



**MARCO ISLAND**  
571 Bald Eagle Drive  
Order Line: (239) 775-7513